

# Belmont Forum Collaborative Research Action on Resilience in Rapidly Changing Arctic Systems (CRA Arctic II)

## Organizational Annex:

## Natural Sciences and Engineering Research Council of Canada ([NSERC](#)), Canada

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### Notice:

This document contains information on specific requirements for those applying for NSERC funding. Please note that it is mandatory to follow the requirements described below. For questions regarding the NSERC requirements, please communicate with the NSERC contact.

### Applicant requirements:

To be eligible for funding from NSERC, the team must include one or more researchers in the natural sciences and engineering who are eligible to hold NSERC funds. All applicants requesting funds from NSERC must hold or have a firm offer of a full-time academic appointment at an eligible Canadian university at the time of application. Refer to [NSERC's Eligibility Criteria for Faculty](#) for more details.

Eligible researchers applying for NSERC funds **must submit a signed [Terms and Conditions of Applying](#)** form directly to NSERC on or before the Belmont Forum-Arctic II Call deadline.

### Type of support/ Funding:

Depending on all conditions of eligibility and peer review being met, the total budget earmarked by NSERC for this call will be up to 900,000 CAD. For NSERC-eligible researchers, projects will be funded based on the funding request(s) submitted by the applicant(s), via **the itemized budgets and one-page justification**. Eligible applicants (or groups of applicants) can request up to a maximum of 75,000 CAD per year, per project, for 3 years from NSERC. Applicants requesting NSERC support should consult the [Tri-Agency Financial Administration Guide](#) for information about eligible costs. Goods and services tax (GST) should be included in budget figures for Canada.

### Procedures:

Details of the call and the application process are provided via the <https://bfgo.org/> website.

NSERC documents to complete and sign:

- To apply for NSERC funded components of the Belmont Forum-Arctic II Call, an NSERC-eligible principal applicant must submit a budget request consisting of the **NSERC itemized budget and one-page justification** with their application. Please contact NSERC to request a copy of the budget template.

- Belmont Forum-Arctic II Call [Terms and Conditions for Applying](#) form(s) (one per NSERC-eligible applicant), must be completed, signed and submitted directly on or before the submission deadline to:

Sylvie Roy, Program Officer  
Sylvie.Roy@nserc-crsng.gc.ca  
350 Albert Street, 16th Floor  
Ottawa, Ontario, K1A 1H5

### **Subject Matter Eligibility**

Given the nature of the Belmont Forum-Arctic II Call, it is expected that proposals will include collaboration and integration across several disciplines. Proposals requesting funds from NSERC can include aspects of social sciences and humanities, provided that the main focus remains within the natural sciences and engineering.

Please see [NSERC's Subject Matter Eligibility guidelines](#) for more information.

Please note: It is the applicant's responsibility to ensure that the proposed project complies with NSERC's Subject Matter Eligibility guidelines. NSERC reserves the right to declare the non-NSE portion of the project ineligible, which may compromise the project as a whole.

### **Funding Rules**

One eligible principal applicant must be associated with each budget request to NSERC. If more than one NSERC-eligible applicant is participating in the same proposal, a principal applicant must be designated. This individual will be accountable to NSERC for the management of funds and the research portion of the Belmont Forum-Arctic II project, and must be clearly identified in the Belmont Forum-Arctic II Call [Terms and Conditions for Applying](#) form.

For a successful Belmont Forum-Arctic II project proposal involving **participants from Canada**, NSERC will fund the proposal according to its policies and guidelines, and it will be administered by the principal applicant's institution. NSERC's policies related to grant administration can be found in the [Tri-agency Financial Administration Guide](#).

### **Special budget consideration**

Under this Belmont Forum-Arctic II Call, the funded projects form part of an international research program for which activities will be organized, namely a kick-off meeting, an interim project conference and a final meeting. Participants of funded projects should participate in these joint activities. **The cost for attendance at the kick-off meeting, the interim project conference and final meeting should be included in the budgets of the full proposals.**

### **NSERC Privacy Notice**

All applications must be submitted to the Belmont Forum and are subject to the privacy policies of the Belmont Forum. The Belmont Forum will share application information with other funding agencies involved in this call, including NSERC. The personal information contained in the full grant proposal will be disclosed to, and may be viewed by, any or all of the participating granting agencies, including individuals participating in the review process. NSERC is responsible for complying with the [Access to Information Act](#) and the [Privacy Act](#), and this legislation applies to all information within NSERC's custody and control. The personal information that you provide to NSERC for the purpose of applying to this funding competition is collected by NSERC under the authority of the [Natural Sciences and Engineering Research Council Act](#). Only the

information needed to deliver, administer and promote the Belmont Forum-Arctic Resilience competition and awards is collected by NSERC via Belmont Forum. Failure to provide the personal information required in the application may result in the application being declared ineligible.

NSERC is committed to the protection of the personal information under its control, and does not take responsibility for the privacy practices of any other Belmont Forum-Arctic II partner organizations. Personal information obtained from the Belmont Forum-Arctic II will be used by NSERC only as required for the consistent purpose of reviewing applications. Information may also be disclosed internally for the purposes of program evaluation or reporting. NSERC will not disclose personal information to third parties for purposes beyond those listed above. In addition to protecting your personal information, the *Privacy Act* gives you the right to request access to and correction of your personal information.

For more information about these rights, or about NSERC privacy practices, please contact the appropriate access to information and privacy co-ordinator (NSERC: 613-943-6214 or ATIP-AIPRP@nserc-crsng.gc.ca). You also have the right to file a complaint with the Privacy Commissioner of Canada if you think your personal information has been handled improperly.

### **Intellectual Property**

Projects funded by NSERC must have a strategy for knowledge and technology transfer to all stakeholders and the general public, as appropriate, that conforms to [NSERC's Policy on Intellectual Property](#). The details of this strategy do not need to be outlined in the application documents, but may be requested by NSERC at the time of award.

### **Exemption**

For the Belmont Forum-Arctic II, NSERC's appeals policy will not be applicable, due to the international nature of the initiative.

### **National Contact Points:**

Sylvie Roy, Program Officer  
Sylvie.Roy@nserc-crsng.gc.ca  
350 Albert Street, 16th Floor  
Ottawa, Ontario, K1A 1H5